MEETING OF THE BOARD OF COMMISSIONER OF THE

JACKSON COUNTY EMERGENCY SERVICES DISTRICT NO. 3

The Board of Commissioners of the Jackson County Emergency Services District No. 3 (the “District”) convened on August 15, 2019 at 6:00 o’clock, p.m., at 315 W. Main St., Edna, Texas with the following District member’s present, to-wit: Lawrence Prince, David Bell, Buster Chase and Jake Srp were all present at the meeting.

Jake Srp, President, presided at the meeting. Noting that a quorum was present, the President called the meeting to order and upon motions duly made, seconded and adopted, the following proceedings were had:

1. The minutes of the District’s August 8, 2019 and July 11, 2019 meetings were approved.
2. Visitors present at the meeting were Fire Chief Kurt Janica and Administrative Assistant Marisa Gonzalez. No further business was discussed.
3. Fire Chief Kurt Janica reported to the District that in the month of June there were 39 fire responses and no medical assists. Our FRO license is due in October 2019 so already submitted to renew license. Engine one had a blown gasket but ordered parts and the guys worked together and got it fixed. By doing this it, it saved the department a few hundreds of dollars. Inspections are already being done. We have collected around $1,175.00 in fees. Everyone who attended Summer Fire School this year passed their classes. Carver School will be on agenda and will need to make a resolution for the Board to approve and sign. No further business was discussed.
4. Administrative Assistant Marisa Gonzalez reported that the District has a starting balance of $180,406.62 for Last Month. The District had $8,613.62 deposits this month. Accounts Payable totaled up to be $40,812.73 and that leaves funds available in the amount of $148,207.51 for Fiscal Year 2018-2019. Commissioner Lawrence Prince made the motion to pay the Accounts payable in the amount of $40,812.73, Commissioner Buster Chase seconded the motion, and all were in favor and motion was approved.
5. Fire Chief Kurt Janica discussed the Interlocal Agreement with the City of Edna on fire inspections. Agreement was sent to Duane for approval and revisions. Commissioner David Bell made the motion to adopt the Interlocal Agreement with the City of Edna and wait approval from the City to get it approved at their board meeting Commissioner Lawrence Prince seconded the motion, and all were in favor and motion was approved.
6. Fire Chief Kurt Janica discussed replacement plan of 2005 Brush Truck 1. It was redone in 2012 and is now rusted out. Applied for a $60,000 grant to Marshal Johnson. If they approve would like to get the Board to purchase the chassis which would be about $41,900. No further business was discussed.
7. Fire Chief Kurt Janica discussed required hearing dates and times. Need a quorum present. No further business was discussed.
8. Fire Chief Kurt Janica would like to conduct an employment review/evaluation of Fire Department executive/administrative personnel. Fire Chief stated it has been 3 years since last review and is requesting a review be done on him. Chief has done a salary comparison amongst other departments around the contingent counties. Chief is requesting a pay increase along with a 5-year contract to be written up. Commissioner David Bell made the motion to approve the request of Fire Chiefs annual salary to be $69,000 and to have him give a 5-year contract to the Board, Commissioner Lawrence Prince seconded the motion, and all were in favor and motion was approved.
9. Fire Chief Kurt Janica discussed the 2019-2020 approved budget and JCESD3 Staffing of 2019-2020. Discussion on personnel and credentials were discussed. Commissioner Buster Chase made the motion to Approve the JCESD3 Staffing for 2019-2020 budget year, Commissioner David Bell seconded the motion, and all were in favor and motion was approved.
10. President Jake Srp stated the next meeting would be August 27, 2019 and then called the meeting to Adjourn.

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President of the Board of Commissioners of the

Jackson County Emergency Services District No. 3